

MINUTES

Oak Bay Band Parents' Association (OBBPA)

Date	April 12, 2016	
Time	7:00 p.m. – 8:30 p.m.	
Location	Band Room	
Executive Present	Ross Curtis (President), Marianne Kettlewell (Secretary), Stuart Restall (Treasurer), Loraine Curtis (Director at Large), Tyler Hodgins (Director at Large), Jeff Weaver (Band Director), Leslie Lancaster (Director of Communications), Clare Anderson (Director at Large), Jennifer Russell Regrets: Dave Shand	
#	ITEMS	ACTIONS
1.0	REVIEW OF AGENDA Motion to Adopt. Ross Motion to adopt Clare Anderson/Tyler Hodgins/Carried.	
2.0	REVIEW OF MINUTES Ross Curtis reviewed the minutes from the January meeting. Motion to Adopt. Stuart Restall/Tyler Hodgins/Carried	
3.0	OFFICERS REPORTS	
3.1	<p>Band Leader's Report – Jeff Weaver</p> <p>Band Fest</p> <p>Hermann's Jazz Club</p> <p>Fundraising</p> <ul style="list-style-type: none"> - Will to fundraise is waning; not as much support as in past - Idea: set up a Survey Monkey to ask parents: <ul style="list-style-type: none"> o would you like to donate \$50 and we won't bug you to fundraise? o would you pay \$50 or sign up to fundraise? - education is also key: we need to educate band parents as to where the money goes: <ul style="list-style-type: none"> o instruments we are buying, uniforms, dollar amounts - main fundraisers will continue <p>Band Wear:</p> <ul style="list-style-type: none"> - cheques will go through the school account <p>Motion: to run the Oak Bay Band Wear fundraiser through the OBHS accounts. Jeff Weaver/Stuart Restall/Carried</p> <p>Motion to Accept Jeff's Report: Leslie Lancaster/Marianne Kettlewell/carried</p>	<p>Action: Jeff will proceed with putting together a survey</p>
3.2	<p>President's Report – Ross Curtis</p> <ul style="list-style-type: none"> - little worried about funds: we have some major expenses coming up - we would like to get the numbers together to determine future fundraising needs <p>Tea Party</p> <ul style="list-style-type: none"> - tabled to next month 	

3.3	<p>Treasurer’s Report – Stuart Restall</p> <ul style="list-style-type: none"> - review of Financial Statement - Profits and Costs for last 5 years: <ul style="list-style-type: none"> o 2015/2016: \$5560 profit; \$5100 cost o 2014/2015: \$9000 profit ; \$7500 cost o 2013/2014: \$6200 profit; \$3800 cost o 2012/2013: \$13,150 profit; \$3800 cost (metal drive) o 2011/2012: \$3700 profit; \$2700 cost <p>Motion to accept Financial Statement: Tyler Hodgins/Clare Anderson/carried</p>	
3.4	<p>Secretary’s Report – Marianne Kettlewell</p> <ul style="list-style-type: none"> - Nothing to report 	
3.5	<p>Communication Director’s Report – Leslie Lancaster</p> <ul style="list-style-type: none"> - Nothing to report 	
4.0	<p>OLD BUSINESS</p>	
4.1	<p>Uniforms Costs Summary:</p> <ul style="list-style-type: none"> - <i>Out of the Blue</i>: dress shirts \$21.50 (no matching black dress pants) - <i>Cambridge</i>: Black pants: \$54; shirts \$38; socks \$12; blazers \$145 (lighter fabric); 165 under 100; ties \$24 (over 100); \$24 under 100 <p>Uniform Update:</p> <ul style="list-style-type: none"> - Jeff recommends we keep old fabric: 6 weeks production time; slightly more expensive (\$160/jacket in Nov 2014) - New, lighter fabric: \$145 per jacket; 5 months production time - Ties: 4 weeks delivery time <p>Fundraising Reports</p> <ul style="list-style-type: none"> - Jazz at Hermann’s \$784 	
5.0	<p>NEW BUSINESS</p>	
5.1	<p>Band Trip 2017 Research</p> <ul style="list-style-type: none"> - Jeff met with Jonathan Gerard: business about bringing in educational tours from Canada only re. eastern side of Cuba (not Havana); <ul style="list-style-type: none"> o not a lot of tourism yet; o educational portion: jazz, Afro-Cuban music; o \$2000-\$2500 range (same as New Orleans); o Europe is \$2800+ (plus it would be a longer trip – 2 weeks); o \$2800 to go to PEI <p>Fundraising Ideas</p> <ul style="list-style-type: none"> - can we do coffee for fundraising: \$4.50 per bag per student, but doesn’t make a lot of money - Prima Strada – gift cards 50% goes to kids (fall would be good timing) 	<p>Action: put fundraising questions on the survey (Jeff)</p>
6.0	<p>ADJOURN MEETING Tyler Hodgins/Jeff Weaver/Carried. 8:30pm</p> <ul style="list-style-type: none"> - Next meeting: May 3, 2016 7pm in the Band Room 	