

MINUTES

Oak Bay Band Parents' Association (OBBPA)

Date	May 3, 2016	
Time	7:00 p.m. – 8:40 p.m.	
Location	Band Room	
Executive Present	Ross Curtis (President), Marianne Kettlewell (Secretary), Stuart Restall (Treasurer), Loraine Curtis (Director at Large), Jeff Weaver (Band Director), Tyler Hodgins (Director at Large), Leslie Lancaster (Director of Communications), Clare Anderson (Director at Large), Dave Shand	
Parent Present	Kathie Wagner, Catrin de Groot, Jennifer Russell	
#	ITEMS	ACTIONS
1.0	REVIEW OF AGENDA Motion to Adopt. Clare/Tyler seconded/carried.	
2.0	REVIEW OF MINUTES Motion to approve Loraine Curtis/seconded Leslie Lancaster/carried.	
3.0	OFFICERS REPORTS	
3.1	Band Leader's Report – Jeff Weaver Grade 9 trip to Whistler <ul style="list-style-type: none"> - Grade 9 Band received Honorable Mention - Junior Jazz Silver - No major incidents; trip went smoothly - Jazz Fest <ul style="list-style-type: none"> - all 3 bands received Gold level awards; been working hard Motion to Accept Jeff's Report: Leslie Lancaster/Marianne Kettlewell/carried	
3.2	President's Report – Ross Curtis <ul style="list-style-type: none"> - nothing to report 	
3.3	Treasurer's Report – Stuart Restall <ul style="list-style-type: none"> - review of Financial Statement Motion to accept Financial Statement: Jeff Weaver/Loraine Curtis/carried	
3.4	Secretary's Report – Marianne Kettlewell <ul style="list-style-type: none"> - Nothing to report 	
3.5	Communication Director's Report – Leslie Lancaster <ul style="list-style-type: none"> - Nothing to report 	

4.0	OLD BUSINESS	
4.1	<p>Survey Review:</p> <ul style="list-style-type: none"> - Parent Fundraising Survey Overview (Jeff) - Jeff read preamble - Major editing session ensued <p>Band Concert:</p> <ul style="list-style-type: none"> - Ross Curtis: will make an announcement at the next concert re. the survey. - Tubas (Leslie, Tyler), pens for grads - Awards given out by Mr. Thompson 	ACTION: Jeff to continue working on finalizing the survey
5.0	NEW BUSINESS	
5.1	<p>Tea Party:</p> <ul style="list-style-type: none"> - Jeff was invited to participate in the Tea Party tea cup race. <p>Duties:</p> <ul style="list-style-type: none"> - Friday pm: get truck, pick up instruments & load truck (Ross, Jeff) - Saturday am: Uniform vehicle to Willows Beach (Leslie, Loraine TBC) 8am parking – someone keeps spot for big truck 8:45am At Windsor for the “I forgot my...” vehicle 9-10 walk with band and spray (Clare; Loraine; Sylvia; one more) 10 help to set up stage (4) 12 pack up and load truck (Stuart, Tyler, Leslie) 12:15 unload at Oak Bay (4) - Cell phone # of volunteers collector (Leslie) - Send list via to Leslie (add kids’ names please!) <p>Post-parade Social at Jeff’s TBC</p> <p>Fundraising: Tyler can do the coffee fundraising next year</p>	Action: Marianne will send the list of who does what to Ross
6.0	ADJOURN MEETING Tyler Hodgins/Leslie Lancaster 8:40	