

**Minutes  
Oak Bay Band Parents' Association (OBBPA)  
ANNUAL MEETING**

<b>Date</b>	September 17, 2019
<b>Time</b>	6:30-6:55 p.m.
<b>Location</b>	OBHS Cafeteria
<b>Executives Invited</b>	Helmut Huber (President), Heather Porcher (Vice President), Marianne Kettlewell (Secretary), David Kettlewell (Treasurer), Molly Sullivan (Communications; Regrets), Sarah Bonner (Director at Large), Jeff Weaver (Band Director), Nathan Jacklin (Band Director).

#	ITEMS	ACTIONS
	<b>CALL TO ORDER and WELCOME (Jeff Weaver)</b> <ul style="list-style-type: none"> <li>- Welcome to new parents</li> <li>- Overview of OBHS band program</li> </ul>	
<b>1.0</b>	<b>REVIEW OF OBBPA Agenda &amp; Minutes (Helmut Huber)</b> <ul style="list-style-type: none"> <li>- Motion to approve 2018 AGM Minutes as presented.</li> <li>- Heather Porcher/Marina Huber/Carried.</li>   <li>- Motion to approve 2019 Agenda.</li> <li>- Jeff Weaver/Heather Porcher/Carried.</li> </ul>	
<b>2.0</b>	<b>OFFICERS' REPORTS</b>	
<b>2.1</b>	<b>BAND LEADER'S REPORT (Jeff Weaver)</b> <ul style="list-style-type: none"> <li>- Feedback February Band concert</li> <li>- Feedback Bandfest</li> <li>- Europe Trip update;</li> </ul>	
<b>2.2</b>	<b>PRESIDENT'S REPORT (Helmut Huber)</b> <ul style="list-style-type: none"> <li>- Review of responsibilities of OBBPA: managing concerts, uniforms, fundraising, BBQ, band equipment <ul style="list-style-type: none"> <li>o Last year, OBBPA spent a total of \$13,000 for 2 oboes and a piccolo: OBBPA, OBHS, and the PAC each paid a portion</li> <li>o Some funds collected are for band as a whole: Thrifty's; feed the tuba, silent auction, BINGO, bake sale</li> <li>o Some funds go directly to students' accounts: Purdys, Poinsettias, coffee &amp; tea</li> <li>o Appel for more fundraising ideas and volunteers</li> </ul> </li> </ul>	
<b>2.3</b>	<b>TREASURER'S REPORT (David Kettlewell)</b> <ul style="list-style-type: none"> <li>- Review of last financial statement</li> <li>- Review of OBBPA financial situation</li> <li>- Review of how OBBPA accounting works: for overall account (David Kettlewell) &amp; for students accounts (Kimberly Rogers)</li> </ul>	
<b>2.4</b>	<b>CALL FOR NOMINATIONS</b> <p>David Kettlewell (treasurer) Marianne Kettlewell (secretary) Helmut Huber (president) Heather Porcher (VP) Molly Sullivan (Communications) Sarah Bonner (Director at Large) John Blythe (Director at Large)</p> <ul style="list-style-type: none"> <li>- acclaimed</li> </ul>	

2.5	<b>CALL FOR VOLUNTEERS (Jeff Weaver)</b> <ul style="list-style-type: none"> <li>- volunteer positions and sign-up sheets explained</li> <li>- Lianne: uniforms</li> <li>- Karin Erickson &amp; Victoria Barr: coffee &amp; tea orders</li> <li>- Heather Porcher: Thriftys cards available</li> <li>- Thank you to Fairfield Thriftys and Jim Fuller for the BBQ supplies</li> </ul>	
3.0	<b>Next OBBPS: To be confirmed</b>	
3.1	<b>Motion to Adjourn: Martina Huber/Jeff Weaver/Carried.</b>	