

**Agenda
Oak Bay Band Parents' Association (OBBPA)
December 2019 OBBPA MEETING**

Date	December 3, 2019
Time	7-8 p.m.
Location	Band Room
Executive - Attended	Helmut Huber (President), Marianne Kettlewell (Secretary), David Kettlewell (Treasurer), Molly Sullivan (Communications), Sarah Bonner (Director at Large), John Blythe (Director at Large), Jeff Weaver (Band Director), Nathan Jacklin (Band Director). Other members:
Executive - Regrets	Heather Porcher (Vice President)
Others - Attended	Shawn Jensen, Jennifer Russell, Kimberley Rogers, Veronica Crewe, Martina Huber, Paula Marchese

#	ITEMS	ACTIONS
1.	CALL TO ORDER and WELCOME (Helmut Huber)	
2.	1.0 REVIEW OF OBBPA Agenda (Helmut Huber) <ul style="list-style-type: none"> - Motion to approve Agenda as presented. Molly Sullivan/Jennifer/Carried - Motion to approve November minutes: Jeff Weaver/David Kettlewell/Carried 	
3.	2.0 OFFICERS' REPORTS	
4.	2.1 BAND LEADER'S REPORT (Jeff Weaver) <ul style="list-style-type: none"> • Next concert well in hand <ul style="list-style-type: none"> ○ Short on volunteers for the bake sale • Senior Outreach begins following concert <ul style="list-style-type: none"> ○ Please let me know if you have any community suggestions ○ We will have a preview of the combos at the concert • We are participating in sever jazz festivals <ul style="list-style-type: none"> ○ All festivals will be covered by "student activity funds" ○ We will still pay for bussing ○ Everything is looking good for funding • Sandy Falls will be retiring at the end of the year; she has been a great supporter of the band program • Meeting with a Board of Education on how to move forward in supporting music in education – developing checks and balances; reporting on how music is being incorporated into the curriculum • Lessons going very well; students seem to be appreciated it • Jeff and Nathan will be performing in different groups this week <ul style="list-style-type: none"> ○ All are welcome 	
5.	2.2 PRESIDENT'S REPORT (Helmut Huber) Nothing to report, but a thank you to Sarah Bonner for great Bingo Night. It was fun and a great success.	
6.	2.3 TREASURER'S REPORT (David Kettlewell) <ul style="list-style-type: none"> • Reviewed financial statement • Still need to update the student account numbers <ul style="list-style-type: none"> ○ Will be updated by next meeting • Suggestion (Jeff Weaver): we might want to consider investing in an "Endowment Fund" that then pays interest into the account • Motion to Accept Financial Statement as presented: Jeff Weaver/John 	ACTION: Jeff will be doing more Endowment Fund and presenting his findings to a future meeting

	Blythe/Carried	
7. 2.4	SECRETARY’S REPORT (Marianne Kettlewell) Nothing to report.	
2.5	COMMUNICATIONS REPORT (Molly Sullivan) <ul style="list-style-type: none"> • Nothing to report 	
3.0	OLD BUSINESS Helmut Huber is going into get signing authority at Coast Capital on Friday	
3.1	FUNDRAISING REPORTS Bingo Night (Sarah Bonner) \$1227 profit; went very well; we had about 18 more people than last time; Silent Auction went well as a new addition; can’t get in until 7:30pm on nights that Belfry Theatre is running Band Wear: 53 hoodies and 14 T-shirts \$986 profit Thrifty’s: program status (Hubert): working, fund coming in Purdy’s (Veronica Crewe): delivery at this week’s concert; about \$11,000 plus in sales – highest amount in years, likely thanks to Molly’s communication efforts Coffee/Tea (Karin – absent): everything going well Poinsettias (Molly Sullivan for Manjit Aitken): going well; delivery this week Music Bingo (Sarah Bonner): gathering prizes now; no other local school events happening that night; can invite schoolwide payment online Compost Manure (Molly Sullivan): we are taking over this fundraiser from Track Team; \$6/35-40lb bag or \$20/5 bags; the details and organization are being sorted by Molly and Jeff, with help from Tyler Hodgins, who has done this in the past and Mr. Mike Sheffer, who is passing on his information and who has offered to help us this first year Bottle Depot: can donate bottles at Bottle Depot and donate to OB Band	
3.3	OPEN ISSUES:	
3.3	UPCOMING CONCERTS December 5: Bake sale volunteers have come forward <ul style="list-style-type: none"> - Need someone to keep an eye on the items and chocolates during concert - We will set up Black Box as a green room for students - Putting Grade 12s in charge this time as a trial to free up seats - 	
3.4	UPCOMING SCHEDULE Motion to Adjourn: David Kettlewell/Nathan Jacklin/Carried	

	Adjourned. 7:45pm	
	Next Meeting: January 7	