



# Oak Bay Band Parents Association

## Request to use funds from student fundraising account

The Oak Bay Band Parents' Association provides students opportunities to raise funds to participate in Music Tours with the Oak Bay Band. Funds are received from community members who give funds understanding they are helping students with their musical education. Students who do not use all of their funds are able to use the money they have raised for the purchase of music instruments, lessons, instrument accessories such as mouthpieces, and other music related expenses. If you have questions about whether your purchases are eligible please contact the Oak Bay Band President ([oakbayband@gmail.com](mailto:oakbayband@gmail.com))

Larger purchases can be approved before funds are spent.

Families must provide receipts for the items and fill out the following form to request funds.  
**Funds will not be released until receipts are provided.**

Reason for request:

---

---

---

---

Student Name \_\_\_\_\_

Grade of Student \_\_\_\_\_

Parents Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Amount requested \$ \_\_\_\_\_

Amount in account \$ \_\_\_\_\_ (if known)

I have attached receipts that total the amount requested

Please send requests to the OBBPA treasurer: [treasurer.oakbayband@gmail.com](mailto:treasurer.oakbayband@gmail.com)

Requests will be brought to the next OBBPA meeting for approval by the board.