

**MINUTES**  
**Oak Bay Band Parents' Association (OBBPA)**  
**ANNUAL GENERAL MEETING**

<b>Date</b>	September 18,2018
<b>Time</b>	7-7:45p.m.
<b>Location</b>	Cafeteria
<b>Executive Present</b>	Ross Curtis (President) Anne Pappas (Vice President), Marianne Kettlewell (Secretary), Jason Holmes (Treasurer), Molly Sullivan (Communications), Tyler Hodgins (Director at Large), Jeff Weaver (Band Director), . Leslie Lancaster, Nathan

#	ITEMS	ACTIONS
	<p><b>CALL TO ORDER and WELCOME (Ross Curtis)</b></p> <ul style="list-style-type: none"> <li>- Overview of OBBPA duties and responsibilities</li> <li>- OBBPA doesn't teach students or choose music</li> <li>- We don't do program design</li> <li>- We raise money for instruments and trips; and music tutors               <ul style="list-style-type: none"> <li>o Current Fundraising efforts include: poinsettias, Thrifty's cards, Purdys, silent auction, coffee &amp; tea</li> <li>o We are always open to new fundraising ideas</li> </ul> </li> <li>- 7 positions available on council this year</li> <li>- Other volunteer opportunities are also available:               <ul style="list-style-type: none"> <li>o Ex. uniforms and bussing, and equipment</li> <li>o Parents are welcome to volunteer as much or as little as you want</li> </ul> </li> </ul>	
<b>1.0</b>	<p><b>REVIEW OF OBBPA Agenda &amp; Minutes (Jeff Weaver)</b></p> <p>Motion to approve Agenda &amp; Minutes as presented.. Tyler Hodgins/Leslie Lancaster</p>	
<b>2.0</b>	<b>OFFICERS' REPORTS</b>	
<b>2.1</b>	<p><b>BAND LEADER'S REPORT (Jeff Weaver)</b></p> <ul style="list-style-type: none"> <li>- Welcome, introduced self and Nathan</li> <li>- Overview of OB band program and connection to OBBPA               <ul style="list-style-type: none"> <li>o 31 years, oldest in Victoria, 3<sup>rd</sup> oldest in BC</li> <li>o Creates a sense of community</li> <li>o Introduced Steve Camero, student teacher for the fall</li> </ul> </li> <li>- Overview of volunteer opportunities</li> </ul>	

2.2	<p><b>PRESIDENT’S REPORT (Ross Curtis) -</b></p> <p>Thanks to last year members</p> <p>Call for Nominations:</p> <ul style="list-style-type: none"> <li>- We need 7 members: <ul style="list-style-type: none"> <li>o President: Helmut Huber</li> <li>o VP: Heather Porcher</li> <li>o Director of Communications: Molly</li> <li>o Secretary: Marianne Kettlewell</li> <li>o Treasurer: David Kettlewell</li> <li>o Director at Large: Tyler Hodgins</li> <li>o Director at Large: Sarah Bonner</li> </ul> </li> <li>- Call for Nominations (called 3 times)/Confirmed by quorum</li> <li>- Welcome to new executive</li> </ul>	
2.3	<p><b>TREASURER’S REPORT</b></p> <p>Treasurer’s Report Jason Holmes)</p> <ul style="list-style-type: none"> <li>- OBBPA is in good financial shape</li> <li>- Around 30K in account – last year, OBBPA bought a sax &amp; tuba</li> <li>- Recent changes in treasurer position: hired an accountant and reporting has become streamlined</li> <li>- Review of financial report</li> </ul> <p>Motion: to accept financial report: Marianne Kettlewell/Tyler Hodgins</p>	
2.4	<p><b>SECRETARY’S REPORT (Marianne Kettlewell)</b></p> <p>Nothing to report.</p>	
2.5	<p><b>COMMUNICATIONS REPORT (Molly Sullivan)</b></p> <p>Nothing to report.</p>	
3.0	<b>OLD BUSINESS</b>	
3.1	<p><b>FUNDRAISING REPORTS</b></p> <p>Thriftys program overview (Anne Pappas)</p> <ul style="list-style-type: none"> <li>- Will continue with Thriftys</li> <li>- Thriftys funds instruments: this year, tenor saxophones</li> <li>- See Anne if you need a card</li> <li>- Will continue to do baskets for draws at concerts</li> </ul> <p>Request for uniform assistance (Leslie) for October 4<sup>th</sup> during the day</p> <ul style="list-style-type: none"> <li>- Refundable cheque reminder</li> <li>- Cleaning fee paid on online</li> </ul>	
3.2	<p><b>UPCOMING CONCERTS/EVENTS</b></p> <ul style="list-style-type: none"> <li>- Jeff will not be at Meet the Teacher Night as he will be attending the Grade 9 Band Overnight Camp</li> </ul>	
4.0	<p><b>Meeting Adjourned 7:01pm</b></p> <p>Move to Adjourn: Dave Kettlewell/ Molly Sullivan/Carried.</p> <p><b>Next meeting:</b> October 8, 2018 in the Band Room</p>	

